

TOWN OF SHEFFIELD  
COUNCIL ON AGING  
MARCH 19, 2015  
SHEFFIELD SENIOR CENTER  
6:30PM

Board Members Present: Kathy Staropoli, Chairman  
Dorris Van Deusen  
Helen Johnston, Vice Chairman  
Michelle Harwood, Treasurer  
Patricia Hardisty  
Annie Ryder  
Richard Magenis

Others Present: Jennifer Goewey, Executive Director & Nadine Hawver, Assistant

Chairman Staropoli called the meeting to order at 6:30PM.

**APPROVAL OF MINUTES**

Review of the minutes of the February 26, 2015. Mrs. Harwood requested a small correction  
Mrs. Van Deusen moved the minutes be approved as amended, seconded by Mrs. Harwood. The motion carried unanimously.

**EXPENSE REPORT**

Director Goewey presented the State Formula Grant report showing no expenditures this month. The COA budget had expenditures of \$1,842.77. We are at 50% of our budget with 4 months to go. Mrs. Harwood moved to approve and accept the budget as presented, seconded by Mr. Magenis. The motion carried unanimously.

**DIRECTOR REPORT**

Director Goewey updated the Board on her activities in the past few weeks. She attended a grant writing workshop and has applied for one grant and is researching more to help support programing.

Director Goewey presented the FY16 proposed budget to be presented to the Finance Committee on March 25<sup>th</sup>. The budget was reviewed with the COA requesting a total budget of \$78,518. Mrs. Harwood moved to approve the budget requested as presented, seconded by Mr. Magenis. The motion carried unanimously.

**CHAIRMAN ITEMS**

1. Chairman Staropoli announced that the "marshmallow buses" at SBRSD are available for COA usage.

2. A brief update on the Transportation Grant was presented.
3. There will be a meeting of the Friendly Visitor volunteers on Tuesday, March 24<sup>th</sup> at 12:30.

**MEMBER ITEMS:**

Michelle Harwood presented a report of the recent and future activities of the Friends.

**PUBLIC COMMENT** – None

**NEXT MEETING DATE** – Thursday. April 16th @ 6:30PM.

**ADJOURNMENT**

Mrs. Johnston moved to adjourn the meeting at 7:26PM, seconded by Mr. Magenis. The motion carried unanimously.

Respectfully Submitted by,

Nadine A Hawver  
Assistant

**Documents reviewed at this meeting:**

COA Budget  
Formula Grant Budget  
FY 16 Proposed COA Budget